



Audit and Standards Committee (SBDC)

Thursday, 15 March 2018 at 6.00 pm

Room 6, Capswood, Oxford Road, Denham

A G E N D A

Item

1. Evacuation Procedures
2. Apologies for absence
To receive any apologies for absence.
3. Minutes (*Pages 5 - 8*)
To confirm the minutes of the meeting held on 18 January 2018.
4. Declarations of Interest
To receive any declarations of interest
5. Review of Member Training in 2017 (*Pages 9 - 10*)
6. Standards Work Programme 2018/19 (*Pages 11 - 12*)
To receive the Standards work programme.
7. Review of Risk Based Verification Policy (*Pages 13 - 16*)
Appendix A (see exempt item 14 Pages 97 – 98)

8. Risk Management Update (*Pages 17 - 28*)
9. Internal Audit Interim Progress Report (*Pages 29 - 36*)
10. Annual Internal Audit Report (*Pages 37 - 42*)
11. Audit Requirements for Housing Benefit Subsidy Grant claim from 2018/19 onwards (*Pages 43 - 44*)
12. Proposed Amendments to the Financial Procedure Rules (*Pages 45 - 52*)
Appendix A: Financial Procedure Rules May 2018 (Draft) (Pages 53 - 94)

13. Audit Work Programme (*Pages 95 - 96*)

To receive the Audit work programme of the Committee.

14. Exclusion of the Public (if required)

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

15. Item 6: Review of Risk Based Verification Policy – Confidential Appendix A (*Pages 97 - 98*)

Reasons for restriction: Paragraph(s) 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

Membership: Audit and Standards Committee (SBDC)

Councillors: D Anthony (Chairman)
G Hollis (Vice-Chairman)
P Griffin
L Hazell
P Hogan
R Sangster
T Dobson (Independent Person)
G Hopkins (Independent Person)

Date of next meeting – Wednesday, 16 May 2018

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication. If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).

If you would like this document in large print or an alternative format, please contact 01895 837236; email democraticservices@southbucks.gov.uk